

COLUMBIA BASIN BIG 9 LEAGUE



BY LAWS

Approved 6/4/2020

TABLE OF CONTENTS

I	Columbia Basin Big 9 Position Statement	3
II	Organization and Administration	3
III	Membership	5
IV	Chairpersons and Responsibilities	6
V	Scheduling of Contests	8
VI	Game Administration	10
VII	Admission to Contests	10
VIII	Officials	11
IX	Finances	11
X	Lifetime Pass	11
XI	League Awards	12
XII	Sportsmanship Rules of Conduct	13
XIII	Public Address	16
XIV	Television, Radio, Web Cast Contracts	17
XV	League Video Filming Policy	18
XVI	Out of Season Guidelines	19
XVII	League Contest Protests	20
XVIII	Guidelines for Reporting Violations	22
XIX	Guidelines for Penalty Options	23
XX	Due Process (Appeals)	24
XX	Big Nine Tie Breakers	26
	Appendix A – Big Nine Protest Form	28
	Appendix B – Public Address Announcement	29
	Appendix C – Tie Breaker Guidelines	30
	Appendix D – Big Nine Scholarship Criteria	31
	Appendix E – Jill Kuntz Memorial Scholarship Application Form	32
	Appendix F – Big Nine Male Scholarship Application Form	33

I. COLUMBIA BASIN BIG 9 POSITION STATEMENT

A. THE ROLE OF ATHLETICS IN PUBLIC EDUCATION

As athletic administrators, coaches and teachers we understand that we are not in the business of “winning” but in the business of producing “winners”.

As a member of the Washington Interscholastic Activities Association (WIAA), with integrity we will...

- Ensure respect for all individuals and communities by valuing others, treating them with dignity, and promoting ethical behavior in all activities.
- Provide a safe environment where participants pursue positive relationships and healthy activities.
- Challenge all students to attain personal academic excellence through participation, competition, and teamwork.
- Provide access to equitable, fair, and diverse activities.
- Strengthen character, build confidence, and maximize potential through sportsmanship, leadership, and service.

Furthermore, as a member of the National Federation of State High School Associations (NFHS) we believe that participation in education based high school athletics and activities...

- Is a privilege.
- Enriches the educational experience.
- Encourages academic achievement.
- Promotes respect, integrity and sportsmanship.
- Prepares for the future in a global community.
- Develops leadership and life skills.
- Fosters the inclusion of diverse populations.
- Promotes healthy lifestyles and safe competition.
- Encourages positive school/community culture.
- Should be fun.

II. ORGANIZATION AND ADMINISTRATION

A. HISTORY

The original meeting of the Columbia Basin Big Eight League was held March 24, 1965. Mr. Mark Bontrager was chairperson. During 1968-69 the league adopted league championships in eight (8) sports. In 1970-71 the league membership increased from eight to nine; thus the league to become known as the BIG NINE. The league now recognizes league championship in nineteen sports. On October 1, 1996, the BIG NINE voted to add Southridge (of Kennewick), making the league a ten (10)-school league. Per

WIAA reclassification, Eastmont joined the BIG NINE in the fall of 2002, making the league an eleven (11)-school league. In the spring of 2006, the WIAA underwent a reclassification of all divisions. The schools of the BIG NINE voted to admit three schools, Hanford, West Valley and Sunnyside. The addition of these three made a fourteen-team league, with seven in the 3A division and seven in the 4A division. The name of the league was changed by vote of the principals to be the Columbia Basin League (CBL). In the winter of 2007-08, eight true 4A schools emerged from reclassification and resumed operating as the Columbia Basin Big Nine Athletic Conference. By spring, the remaining schools opted to be 4A members or petitioned the league to rejoin as a 3A member. The eight true 4A members of the league were: Davis, Eastmont, Eisenhower, Pasco, Moses Lake, Richland, Walla Walla and Wenatchee. The “opt-up” 4A’s were Kamiakin, Kennewick and Southridge. The 3A members were Hanford, Sunnyside and West Valley. Through much deliberation, some sports were put into division for scheduling purposes and some were left alone as one big 3A/4A combined league. In the fall of 2009, Chiawana entered the league as a new school as a 4A member. At the end of the 2011-12 school year, the Tri-Cities area schools and Walla Walla High School chose to depart from the Big 9 League. The remaining six Big 9 member schools included 4A members: Davis, Eastmont, Eisenhower, Moses Lake, Wenatchee and 3A member Sunnyside. The Principals and Athletic Directors of the six schools unanimously agreed to play a combined schedule with no divisions. Davis and Eisenhower were approved by the WIAA to change from District 5 to District 6. Beginning with the 2012-13 school year, all Big Nine League 4A member schools are now in District 6, with Sunnyside remaining in District 5. For the 2014-15 school year Sunnyside joined the 4A classification and remained a member of the Big Nine. West Valley opted up to join the 4A classification and joined the Big Nine. Both Sunnyside and West Valley were approved by the WIAA to join District 6. Beginning with the 2014-15 school year, the Big 9 included seven 4A classification schools: Davis, Eastmont, Eisenhower, Moses Lake, Sunnyside, Wenatchee and West Valley. All members of the North Central Washington Activities Association – District 6.

B. PURPOSE

The COLUMBIA BASIN BIG 9 member schools have joined together for their mutual benefit in scheduling and regulating interscholastic sports activities. Member schools agree to abide by the rules and regulations of the CBBN and WIAA.

C. ADMINISTRATION

The officers shall consist of an elected president, a treasurer and a secretary. The officers shall be elected at the last meeting of every other year and serve a two-year term.

D. REPRESENTATION

The principal, the athletic director or their designee(s) shall represent each member school. Each school shall have only one vote.

E. LEAGUE MEETINGS

The dates and times for league meetings will be determined, by the league, on a yearly basis. It will be the responsibility of the President or Secretary of the COLUMBIA BASIN BIG 9 to see that the agendas for all league meetings are distributed to the principals and athletic directors at prior to a meeting. All items requiring action must be so designated on the agenda.

F. ELIGIBILITY LISTS

An eligibility list for each interscholastic sport shall be on file in the principal's office or his/her designee's office.

III. MEMBERSHIP

A. RELATIONSHIP TO WIAA

The COLUMBIA BASIN BIG 9 schools are members of the WIAA and conduct their activities in conformance with Association rules and regulations.

B. COLUMBIA BASIN BIG 9 LEAGUE MEMBERS

- DAVIS HIGH SCHOOL - 4A
- EASTMONT HIGH SCHOOL - 4A
- EISENHOWER HIGH SCHOOL - 4A
- MOSES LAKE HIGH SCHOOL - 4A
- SUNNYSIDE HIGH SCHOOL - 4A
- WENATCHEE HIGH SCHOOL - 4A
- WEST VALLEY HIGH SCHOOL - 4A

C. MEMBERSHIP DUES

Each member school shall annually pay \$200.00 in dues to the league treasurer at the beginning of each school year. Upon league approval of the Athletic Director's, membership dues may be waived (4/04).

D. VOTING PRIVILIGES

Each member school shall have one vote on all league business. A QUORUM to conduct a vote shall be defined as 2/3 of the membership. Roberts Rules of Order will establish matters of business. The rules and regulations of the Standard Operating Procedures of the Big 9 League shall be established by a simple majority vote at the Big 9 League meetings or acceptable conference call or electronic vote. An amendment(s) of any By-Law of the Big 9 League requires 3/4 supermajority of Big 9 League member schools. (1/08)

E. REQUESTING MEMBERSHIP

Any school requesting membership should submit statement in writing to the league president.

IV. CHAIRPERSONS AND RESPONSIBILITIES

A. 2020-2021 SPORT ASSIGNMENTS

FALL

CROSS COUNTRY	Jeff Jamieson (2017), West Valley
FOOTBALL	Russ Waterman (2011), Eastmont
SOCCER – GIRLS	Paul Stephens (2009), Eisenhower
SWIM – GIRLS	Jim Beeson (2014), Wenatchee
VOLLEYBALL	Jim Beeson (2014), Wenatchee
SLOW-PITCH	Loren Sandhop (2000), Moses Lake

WINTER

BASKETBALL	Bob Stanley (1998), Davis
BOWLING – GIRLS	Loren Sandhop (2000), Moses Lake
SWIM – BOYS	Jim Beeson (2014), Wenatchee
WRESTLING	David Martinez, (2020), Sunnyside
CHEER/DANCE	League Responsibility

SPRING

BASEBALL	Loren Sandhop (2000), Moses Lake
GOLF	Paul Stephens (2009), Eisenhower
SOCCER – BOYS	Bob Stanley (1998), Davis
SOFTBALL	Russ Waterman (2011), Eastmont
TENNIS	Jeff Jamieson (2017), West Valley
TRACK	David Martinez, (2020), Sunnyside

For 2020-2021 school year...

- PRESIDENT – BOB STANLEY
- SECRETARY/TREASURER – LOREN SANDHOP
- WEBMASTER – RUSS WATERMAN
- NCWAA REPRESENTATIVE – RUSS WATERMAN
- NCWAA REPRESENTATIVE – BOB STANLEY
- NCWAA and WSSAAA REPRESENTATIVE – LOREN SANDHOP

*Secretary/Treasurer position will earn an annual \$800.00 stipend
Webmaster position will earn an annual \$400.00 stipend*

B. RESPONSIBILITIES OF SPORT CHAIRPERSONS (6/99)

1. Each sports chairperson will keep his or her section of the COLUMBIA BASIN BIG 9 handbook up to date with a current copy electronically sent to the secretary. An updated copy of the COLUMBIA BASIN BIG 9 Handbook shall be provided to each member school's Athletic Director at the September meeting of each year. Schools are responsible for distribution of the guidelines to their coaches.
2. Keep the coaches informed of league action related to their sport.
3. Each sports chairperson should have at least one (1) meeting a year with all head coaches to discuss things such as tournament format, league schedules, league rules, all conference selections, and coach of the year.
4. The sports chairperson will work as liaison between the coaches of his/her sport and the COLUMBIA BASIN BIG 9 LEAGUE. The chairperson will represent the coaches by expressing their concerns and presenting their proposals to the league.
5. The sports chairperson will be responsible for developing the league schedules for all levels of that sport, and presenting to the league coaches at the post-season meeting. The recommended schedules will be presented to the league Athletic Director's for consideration the meeting following their completed season (4/04).
6. For sports in which an all-conference team is selected by vote of the coaches, the chairperson is responsible for conducting the voting and indicating the method for notifying the media in the COLUMBIA BASIN BIG 9 LEAGUE communities.
7. The sports chairperson and the league president have the responsibility of approving all changes in approved varsity league schedules. They will see that all other member schools are notified of any such changes.
8. When a vacancy is created in the AD ranks and a sport assignment becomes available, that sport will be offered to the most senior athletic director in the group. If he/she (the most senior AD) accepts the position, their assignment becomes available, and the same process is used to fill that position. (It is offered to the most senior AD and on down the line.) If no AD wants the assignment created by the vacancy, it goes to the least senior athletic director. (6/00)
9. At the last meeting of the year, and AD may make their assignment available to the other AD's. That assignment will be offered to the most senior AD and the same procedure will be followed as if a vacancy had been created. (6/00)

V. SCHEDULING OF CONTESTS

A. LEAGUE SCHEDULES

All league schedules shall be approved by the member schools and shall be for two (2) years unless otherwise specified. The regular season schedules take precedence over post-season schedules in every sport when post-season sites are not specifically pre-determined. (3/01)

It is the position of the Big 9 Athletic Conference that the respective Sport Chair will work with the member schools to establish scheduling criteria for each sport and create a randomly drawn schedule that can best meet those criteria needs.

B. CANCELLATION OF SCHEDULE (S)

Schedule(s) cancellation, for any or all sports, due to a levy failure or other reason, shall be for one (1) year period only.

C. CHANGE OF SCHEDULED DATE (S)

Following adoption of the varsity league schedules, the schedules may only be changed by mutual consent of the schools involved, the sport chairperson and league president. All other member schools shall be notified of any such change. League (counting and non-counting) scheduled events shall take priority over non-league events.

D. POSTPONED OF CANCELED GAMES

In the event weather or facility conditions are such that a contest(s) cannot be played, the teams involved are responsible for notifying the visiting team(s) at a reasonable time prior to the departure time of the visiting teams(s).

E. CANCELLATION OF GAMES DUE TO HARDSHIP

“Hardship” as used in this section, is defined as the reason for not fulfilling league schedules due to work stoppage, epidemic, act of nature, catastrophe, etc.

Schools involved in a hardship must follow all WIAA rules.

1. Practice requirements for the first game of the season must be fulfilled.
2. Coaches must meet coaching standards.

F. STATUS OF CANCELLED GAMES

When COLUMBIA BASIN BIG 9 LEAGUE Guidelines require that a canceled contest(s) be rescheduled, it will be the responsibility of the teams involved in the canceled contest(s) to arrange to make up the contest(s).

When the schools involved in canceled contests find it impossible to reschedule the contests, it will be the responsibility of the league to exercise one of the following options:

1. The games shall be considered forfeits and will be reflected, as determined by the league, in the league won and loss records.
2. The games shall be considered “no contest” and will not be reflected in the league won and loss records.

G. “NO-CONTEST” GAMES AND LEAGUE STANDINGS (4/02)

If games are considered a “no-contest” due to hardship or other reason, entry into post season play which may be determined by the following criteria:

1. Teams must have completed 60% of league schedule to be considered for post-season play.
2. The following procedure may be used to determine entry into post season tournaments:
 - a. The teams who played the total league schedule will be ranked according to league won/loss record to determine entries into post-season play.
 - b. If a hardship team has a better won/loss percentage and has won head to head competition with a team or teams named in item “a”, they will be provided with a method for entry into post-season competition.
 - c. If three or more teams have not fulfilled their league schedules due to a hardship, only the top “hardship” team by won/loss percentage may challenge for a post-season allocation with the teams that completed the total season.

VI. GAME ADMINISTRATION AND MANAGEMENT

The security and safety of players and spectators is the responsibility of each host school. An administrator or designee, representing each school involved in the contest, is to be present. If for any reason, an administrator or designee will not be traveling to the contest it is the responsibility of the athletic director to call the school involved and let them know that there will be no representative, other than the coach, at the contest. A courtesy call is appropriate to let the home school also know which administrator will be attending.

The athletic director or designee is responsible to greet the visiting school upon their arrival and direct them to the appropriate dressing facilities and make the head coach aware of any unusual game conditions.

VII. ADMISSION TO CONTESTS

A. LEAGUE CONTEST TICKET PRICES (AS Amended for 2020-21 Season)

1. All Sports
\$6.00 Adults and High School Students without ASB
\$4.00 High School Students with ASB
Grade School—8th grade (9th if Junior High)
Senior Citizens (Age 62 and over)
2. Preschool children are admitted free if accompanied by a parent.

B. CBBN PASSES

Fifty (50) fall, fifty (50) winter and twenty five (25) spring COLUMBIA BASIN BIG 9 passes shall be issued to each school. Five (5) of each schools' passes are intended for school board members.

C. ADMISSION FOR PERFORMING GROUPS

1. Visiting teams may not bring their band or dance/drill team unless the principal or athletic director of the home team has granted them permission.
2. If the visiting, band and or dance/drill team will be performing, they will be admitted free. They must be in uniform and with an adult supervisor.
3. Sideline (4/04) Cheer Squads, in uniform... will be admitted free.

VIII. OFFICIALS

A. RESPONSIBILITY

It is the responsibility of each host school to secure officials for a contest.

IX. FINANCES

A. COLUMBIA BASIN BIG 9 LEAGUE PLAY-OFF (4/12)

When a special play-off is needed to determine qualifiers for post-season events, the following criteria shall be used for the disbursement of funds:

1. Gate will cover the following expenses: game management workers and officials
2. A financial report will be submitted by the tournament director to the league treasurer.

B. DISTRICT TOURNAMENT REIMBURSEMENT POLICY

1. District monies will be sent to the respective District Executive Director. General Guidelines for managers will be sent out prior to the tournament.
2. All revenues from State qualifying tournaments and profits from round one and two football and soccer playoffs become property of the WIAA District.
3. These funds will be distributed back to schools according to the plan as outlined by the appropriate District 6 policies.

X. COLUMBIA BASIN BIG 9 LEAGUE - LIFETIME PASS POLICY

A. The following are criteria for the issuance of COLUMBIA BASIN BIG 9 LEAGUE lifetime pass:

- An educator who has served as a COLUMBIA BASIN BIG 9 LEAGUE Athletic Director for at least ten years.
- An educator who has coached and/or served as an Athletic Director for a total of at least 15 years in the COLUMBIA BASIN BIG 9 LEAGUE.
- Special consideration upon approval by the COLUMBIA BASIN BIG 9 LEAGUE Athletic Directors.

B. Lifetime COLUMBIA BASIN BIG 9 LEAGUE Passes may be issued to a recipient by membership approval when:

- He/she retires from active employment from a COLUMBIA BASIN BIG 9 LEAGUE school.
- Special consideration upon approval by the COLUMBIA BASIN BIG 9 LEAGUE Athletic Directors.

C. Lifetime passes will admit the holder and one guest. The passes are non-transferable and valid for league contests only. The COLUMBIA BASIN BIG 9 LEAGUE president shall have the responsibility to see that the passes are produced and delivered to the recipients. The former COLUMBIA BASIN LEAGUE passes will be honored.

XI. COLUMBIA BASIN BIG 9 LEAGUE AWARDS

A. LEAGUE AWARDS

The COLUMBIA BASIN BIG 9 LEAGUE awards a trophy to the league champion in each sport.

B. ALL-LEAGUE AWARD

1. The following certificates are given for the all-league team: 1st team, 2nd team, Honorable Mention and Sportsmanship team. The league will also recognize a Coach of the Year in each sport and provide a certificate. (12/19)
2. The league provides certificates
3. See specific sport SOPs' for determining the all-conference team

C. COLUMBIA BASIN BIG 9 LEAGUE (Boys)/KUNTZ (Girls) SCHOLAR ATHLETE SCHOLARSHIP

1. One boy and one girl will be chosen from the Scholar Athlete Team to receive the COLUMBIA BASIN BIG 9 LEAGUE scholarships.

See APPENDIX D, E, F for criteria and application forms.

2. An unbiased selection committee appointed by the president will perform a blind review of the applicants, rank them and choose the recipients.

XII. SPORTSMANSHIP RULES OF CONDUCT

A. GOAL STATEMENT

Realizing the importance and need to teach good sportsmanship and good citizenship through interscholastic athletics not only to the athletes/coaches who participate in the program, but to all students, adult fans, and participants, the Big 9 considers it an ongoing goal to emphasize the following expectations.

B. CROWD CONTROL

Big 9 Athletic events are meant to provide a safe environment where everyone feels respected. The WIAA Handbook places the responsibility for crowd control at interscholastic activities clearly in the hands of the member schools. Student and adult fans are expected to support COLUMBIA BASIN BIG 9 activities in a positive manner. Incidents of negative or disruptive behavior on the part of student and adult fans shall be considered a violation of the COLUMBIA BASIN BIG 9 LEAGUE rules for good sportsmanship and shall be dealt with according to the nature of the specific violation and in accordance with the appropriate state statutes. CBBN events are meant to provide a safe environment where everyone feels respected. School Administration and even personnel have the authority to remove individuals for inappropriate behavior or comments.

C. SPECTATOR RULES OF CONDUCT

Spectators shall have all spirit items approved by the school administration. Individual schools and/or facilities may have expectations different than listed here and will be communicated to schools prior to their event as needed.

1. BANNERS and HAND HELD SIGNS:

- Foam fingers, hand held pom-poms, and small hand-towel sized rally towels with professional printing approved by school administration (a sponsor name/logo on the hand towel is permissible provided it is secondary in size to the predominate school name/logo) are permissible.
- Official school banners and flags are permitted. Only Administrative approved hand-held signs are permitted.
- Individual schools and facilities dictate whether face painting is allowed.
- Signs for event sponsors and broadcast media are permitted.
- All fans must wear shirts at all times. Appropriate school clothing is expected.
- Artificial noisemakers, including thunder sticks are not allowed and will be confiscated. Cheerleaders may use megaphones.
- Confetti (or confetti-like material including Talcum Powder/Flour Bombs) are not allowed at an athletic event.
- Run through signs are allowed at events only under the direction of the school administration and only if they are done by the cheer squad and/or dance team.

2. CHEER / CHANTS / YELLS

- Only school district accepted cheers may be used at appropriate times.
- Cheers and chants are to be directed only toward the school's team.
- Cheers, chants or yells intended to degrade an opponent and/or profanity will not be allowed. Repetitive chants toward the opponents are not allowed.
- Cheers, chants or yells that single out any particular player by using his/her name or uniform # will not be allowed.
- Harassment of any kind, including racial or sexual comments directed towards players, opposing fans, or officials will not be tolerated. Violators may be removed from the contest and/or subject to penalties from the league as well as local law enforcement.

3. MASCOTS

- Mascots are allowed for the home team only, and must be a part of the schools cheer / spirit program. (Unless previously communicated and approved by both competing schools)

4. DESIGNATED ROOTING SECTIONS.

- Each facility will indicate appropriate seating for home and visiting spectators.
- Student sections shall remain on the side of the gym or field designated for their school. Visiting athletes, not playing in the current game are required to sit in the designated area for their school.
- Each school will designate a section for students to stand continually. Continual standing will not be allowed in any other area during the contest. It is the responsibility of the supervisors from each school to admit students to those sections and supervise their conduct.

5. COURT / FIELD ACCESS

- Sports Medicine, Dance and Cheerleaders are the only student groups allowed access to the field or floor before, during and after the event.
- At no time may students be in the playing arena before, during or after the event. The only exception would be for halftime activities as approved by school administration.
- Tunnels may be formed and must not encroach on the playing area unless in uniform and under the direction of the school administration.
- High Five lines may be allowed depending on the host school. High five lines are for the home team only and must involve the home teams side of the playing arena only. These lines must stay completely outside of the court or field lines.
- Upon the completion of all contests, teams will be allowed to shake hands and return to their locker room areas prior to anyone gaining access to the field/court.

D. FANS ON PLAYING SURFACE - SANCTIONS

To keep the players and coaches safe immediately following a contest, if a student body storms the floor, a self-report would ensue to the League. The League will levy sanctions accordingly. Sanctions could include monetary penalties of \$250, \$500 and \$1,000 for a first, second and third violation in a calendar year, with proceeds going to the scholarship fund. (2019)

E. MALICIOUS MISCHIEF AND VANDALISM. (BEFORE, DURING AND AFTER THE CONTEST)

Any intentional damage to facilities or equipment is against the law and will absolutely not be tolerated. Violators may be subject to penalties from the league as well as from the local law enforcement agencies. It will be the financial responsibility of the violating school to pay for the damage.

F. PLAYER AND COACH RULES OF CONDUCT

1. The WIAA ejection rules will be strictly enforced for players and coaches.
2. Negative comments by coaches or players to the media directed at officials, the opposing coach, players, or school will be considered a violation of the COLUMBIA BASIN BIG 9 LEAGUE sportsmanship policy.
3. Team personnel who leave the bench to take part in an altercation on the playing field or floor are in violation of the COLUMBIA BASIN BIG 9 LEAGUE's rules of conduct
4. Improper conduct by a player or coach, prior to, during, or after any contest, may be considered and dealt with by the schools involved and/or the league in the same manner as an ejection from the contest.

XIII. PUBLIC ADDRESS

A. PUBLIC ADDRESS ANNOUNCEMENT (Also APPENDIX B)

This announcement or a similar one will be made at all home events. If at all possible, it should be read at all league contests.

Tonight's _____ (name of sport) game will be conducted under the rules and regulations of the COLUMBIA BASIN BIG 9 Athletic Conference and the Washington Interscholastic Activity Association.

All spectators are encouraged to root for their home team and are asked to display good sportsmanship towards opponents and officials. Spectators who make harassing comments including those of a racial or sexual nature will be removed from the facility.

We would like to remind you that tobacco products' and alcoholic beverages are not permitted on school property. Signs, other than the official school banner, and the use of any type of noisemakers are prohibited at all league contests. All unauthorized students and adult fans are to remain off the playing court/field at all times, before the contest, during the intermission, and after the contest (2/09).

For the safety of all, drones or unmanned aerial vehicles are prohibited from all Big 9 contests. (8/15)

We hope you will enjoy tonight's contest and support our efforts to respect human dignity by promoting good citizenship and sportsmanship in high school interscholastic athletics.

B. BIG NINE PUBLIC ADDRESS CODE OF CONDUCT

1. Announcers shall not attempt to be bigger than the game or event by doing Play-by-play or by providing commentary in an effort to draw attention to themselves.
2. Announcers shall understand that because they have a tremendous influence on the crowd and that cheerleading or antics designed to incite the crowd for the purpose of gaining an advantage for their team is inappropriate.
3. Announcers shall promote good sportsmanship by what they say and how they act.
4. Announcers shall treat the opponents and their fans as guest, not the enemy.
5. Announcers shall respect the individuals who are responsible for the conduct and administration of athletic games and events, such as coaches, officials and administrators, and avoid making any comments that reflect positively or negatively on them.

6. Announcers shall respect the participants of all teams and remain neutral when introducing the starting participants, announcing substitutions and the outcome of plays or performances of the participants
7. Announcers shall be competent. This means following approved announcing guidelines, expectations and policies, such as emergency procedures, provided by the administration or the host facility.
8. Announcers shall be prepared, such as being familiar with the correct pronunciations of the participants' names, knowing the rules of the sport, the officials' signals and how the game is played.
9. Announcers shall exhibit professional behavior and representing their school. Organization or association with respect and dignity at all times by what they say, how they act and how they appear.
10. Announcers shall avoid using alcohol and tobacco products at the venue.

XIV. TELEVISION, RADIO AND WEB-CAST CONTRACTS

A. GENERAL GUIDELINES

1. Each member school may enter into a radio agreement with a commercial company.
2. Any member school has the right to contract television programming for their home contests. This may be done on a delay or a live programming basis.
3. Programs are to be developed from an entertainment or promotional basis.
4. Visiting schools involved in the contest have the right to request copies of the video tapes for showing in their own communities by making financial arrangements in advance to cover the cost of reproducing the tapes.
5. The home school has the right to make financial arrangements with advertisers or television producers regarding the showing of the programs. The guidelines for advertising, suggested are as follows: For any part of the telecast there shall be no beer, wine, liquor, or tobacco sponsorship permitted. No tavern or other establishments serving alcoholic beverages will be accepted for sponsorship unless they are a combination business, such as drug stores, hotels or restaurants, which dispense alcoholic beverages, may be acceptable as sponsors, but no part of the advertising messages may refer to dispensing of beverages, tobacco or to bar, cocktail lounge or other facilities dispensing alcoholic beverages. Also, no advertising messages involving political issues or candidates for office or religious groups or organizations will be permitted.
6. A copyright statement will be made with every program.

B. BIG NINE TIE BREAKERS / BIG NINE PLAY-IN BROADCASTS

The Columbia Basin Big Nine League maintains exclusive broadcasting rights to all post-season tiebreaker contests and Big Nine Play-In contests. Ancillary to this right is the right to require payment from the broadcaster.

Broadcasters will be required to pay rights fees to broadcast all Big Nine Tie-Breaker contests or Big 9 Play-In contests per the following rates...

- Web Cast fee per contest: \$60
- Radio fee per contest: \$60
- TV fee per contest: \$100

Fee will be waived for nonprofit entities that do not sell advertisements.

All fees shall be prepaid prior to the start of the contest. Checks are payable to the Columbia Basin Big Nine league

XV. LEAGUE VIDEO FILMING POLICY

- A. COLUMBIA BASIN BIG 9 LEAGUE schools may not provide District or ASB money for the costs associated with third party filming or scouting.
- B. COLUMBIA BASIN BIG 9 LEAGUE schools are not required to provide accommodations for video cameras and power outlets to visiting scouts. All Scouting must be done in the spectator seating area, if other arrangements cannot be made through the site manager (4/04).
- C. DRONE POLICY - The Columbia Basin Big Nine has determined the use of unmanned aerial vehicles (“UAV”), also known as drones, will be prohibited for any purpose by any persons at league venues. The policy addresses the safety of the student-participants, coaches and spectators and to maintain a fair and level playing field. For purposes of this policy, a UAV is any aircraft without a human pilot aboard the device. (8/2016)

XVI. OUT OF SEASON PARTICIPATING GUIDELINES

POSITION STATEMENT - The COLUMBIA BASIN BIG 9 athletic directors and principals support the position that student athletes be encouraged to participate in a variety of athletic activities and feel that these guidelines support that position.

- D. **OFF SEASON CONDITIONING – WIAA 17.7.0** – A member school may organize and supervise an off-season conditioning program during the out-of-season time period, which may include weight training, running and exercising, provided all of the following conditions are met:
- 17.7.1 Participation in off season conditioning cannot be a requirement, incentive for, or a condition of participation on a school team;
 - 17.7.2 It is open to all students;
 - 17.7.3 Instruction in specific sports skills is not provided.
- E. **OPEN GYM – WIAA 17.8.0** – Schools may conduct open athletic facilities (gym, pools, field, and track) in the off season if all of the following conditions are met:
- 17.8.1 The program is part of the school district organized recreational or activity program; and
 - 17.8.2 Activities are open and advertised to all members of the student body of that school; and
 - 17.8.3 Students have a choice of activities; and
 - 17.8.4 No coaching or drilling of the athletes attending occurs; and
 - 17.8.5 Supervision is provided by any individual approved by the school district; and
 - 17.8.6 Participation in open gym cannot be a requirement or condition of participation on a school team.

In addition to the Open Gym guidelines set forth by the WIAA, the Columbia Basin member schools will further restrict Open Gym in the following manner:

- A. No fall open gym or activity program can commence until October 15.
Fall open gym is for winter sports only.
- B. No winter open gym or activity program can commence until February 1
Winter open gym is for spring sports only.
- C. No spring open gym or activity program can commence until May 1
Spring open gym is for fall sports only.
- D. Open gym activities are limited to 3 times per week.
- E. Open gym activities are limited to only once a day.

XVII. LEAGUE CONTESTS PROTESTS

Protests of an official's judgment **will not be heard**. If a coach wants to protest the outcome of a regular season contests involving member schools of the Columbia Basin Big Nine, the following is the procedure. (For protests of contest involving schools that are not member schools of the Columbia Basin Big Nine Refer to WIAA rule 26.2.0) (2017)

- A) WIAA 26.1.1 When a school feels that there has been a misinterpretation or misapplication of a rule, the school representative shall notify the official's assignor, the opposing school, the league president, and the District Director and the WIAA staff **within 24 hours** of the conclusion of the contest.

See APPENDIX A for Protest Form

- B) WIAA 26.1.2 Following the contest the school principal or superintendent shall officially lodge the protest in writing. The written protest shall contain the facts, including the specific rule in question. The principal/designee must contact the WIAA office to verify the misapplication or misinterpretation of the rule prior to a ruling by the league, district or a games committee.
- C) If it has been determined that there is validity to the protest, the protest must be in writing; signed by the coach, athletic director, and principal; and delivered to the **league president within 2 working days**. A recommendation concerning resolution should be included within the protest letter. Use the designated COLUMBIA BASIN BIG 9 LEAGUE form to write up the protest provided on the following page.
- D) The COLUMBIA BASIN BIG 9 LEAGUE president will notify the "opponent" school and tell coordinator of that sport of the protest. In the event the sport coordinator is at one of the schools involved in the protest, the COLUMBIA BASIN BIG 9 LEAGUE President will appoint a protest facilitator for dealing with the protest. The COLUMBIA BASIN BIG 9 LEAGUE President will provide the sport coordinator and involved schools with copies of the protest form.
- E) Within five additional school days, the sport coordinator or protest facilitator is responsible for:
1. Gathering information from appropriate sources such as "opponent" school position, official involved, official rules involved, and WIAA and/or state rule interpreter opinion.

2. Calling an informal meeting of the schools involved, involved official, or association representative, as appropriate, to seek unanimous agreement on resolution. The coordinator or protest facilitator will act as moderator. All involved coordinators or principals must be present. The hearing will be conducted in a private setting or via conference call selected by the coordinator or protest facilitator.

F) If unanimous resolution is not accomplished, the league will convene an official hearing board consisting of three (3) COLUMBIA BASIN BIG 9 LEAGUE principals (not involved in the protest). (Official hearing to include appropriate persons from step E - to occur as expeditiously as possible after step E.) The sport coordinator or protest facilitator will select the site or conference call.

1. When the hearing board hears a protest, all members will vote on decisions.
2. The decision of the hearing board may be appealed to the executive board(s) of District 6. The decision of the board may then be appealed to the WIAA executive board.

Failure to comply with the established procedures will invalidate the protest.

XVIII. GUIDELINES FOR REPORTING VIOLATIONS

A. PHILOSOPHY STATEMENT:

It is the intention of the member schools of the COLUMBIA BASIN BIG 9 Athletic Conference to conduct the activities of the League in a fair and equitable manner that assures each Student participant the guarantee of an interscholastic activity program which cultivates the ideas of good sportsmanship, provides a fair and equal opportunity for all participants, protects students from exploitation by special interest groups, and whose experience can be related to the total educational process. With these goals in mind, it is the responsibility of every member school to monitor their athletic program to maintain the integrity of that school's program as well as the integrity of the COLUMBIA BASIN BIG 9 League. Every school principal, athletic director and coach must be completely familiar with the rules and regulations of the Columbia Basin Big 9 League and the Washington Interscholastic Activities Association and be prepared to monitor every aspect of their program as to the compliance with these standards. Every member school shall provide a League and WIAA Handbook for each head coach in its program. The beginning step of monitoring rules and regulations begin with the head coach (program director) of that school.

In order to assure uniformity and determination of violations of league or WIAA rules, the following guidelines have been developed.

B. GENERAL GUIDELINES:

1. It is the ultimate responsibility of the Principal of each school to enforce all WIAA and COLUMBIA BASIN BIG 9 LEAGUE Rules.
2. The enforcement officers for the COLUMBIA BASIN BIG 9 LEAGUE shall be the building principal or his/her designee. NOTE: When a principal does not attend a COLUMBIA BASIN BIG 9 League meeting, it is assumed that the person attending for the Principal has the authority to speak for his/her school.
3. In the event an alleged violation has occurred, the League shall act on the alleged violation at the next regularly scheduled League meeting. If the League President determines the violation is serious enough to warrant immediate attention, the President shall call for a special meeting of the League, within 10 days of notice of the Violation, to act upon the alleged violation.

C. MEMBER SCHOOL REPORTING ALLEGED VIOLATION BY ANOTHER MEMBER SCHOOL

1. When a member school suspects another member school has violated a WIAA or COLUMBIA BASIN BIG 9 LEAGUE rule, they will notify that school and the league president in writing within five days of discovery. The alleged violating member school must respond to the reporting school and the league president within three working days (4/04).
2. Upon notice of an alleged violation from a member school, it is then the responsibility of that school to:
 - a. Fully investigate the alleged violation; and
 - b. Deny the violation and provide all known facts which dispute the claim that a violation has occurred; or
 - c. Admit the violation has occurred; and
 - d. Submit a plan of action intended to correct the rule violation;
 - e. Recommend an appropriate penalty. Note: See Guidelines
3. If the alleged school denies the allegation, the League President shall conduct an independent investigation and bring the facts to the League Athletic Directors. If the League President is involved in the violation, the next senior AD not involved in the allegation, will assume the role of investigator (4/04).

XIX. GUIDELINES FOR PENALTY OPTIONS

It is the ongoing goal of the COLUMBIA BASIN BIG 9 Athletic League to reduce the number of violations that occur. When a violation does occur, it is expected that the member schools and League will make a penalty decision based on what is right and best for “kids”, as well as the COLUMBIA BASIN BIG 9 League itself. Choice of the penalty option should be made after working through the following process:

A. FACTS RELATED TO VIOLATION

1. Which category is the violation in: student, coach or administration?
2. Did the violation occur with or without the knowledge of the student, coach, or administration? (Intentional or Unintentional Violation)
3. Has the specific program, coach or school had any other violations within the last year?
4. The COLUMBIA BASIN BIG 9 League will support individual school district policies regarding student eligibility.

B. PENALTY CONSIDERATIONS

1. The severity of the penalty should depend upon the severity of the violation;
2. All probation penalties should be for a specified period of time. Probation may be directed at individual student, coach, administration, sport program and or entire athletic program.
3. Violation of individual school district policies will be dealt with on an individual case-by-case situation.

C. PENALTY GUIDELINES

The COLUMBIA BASIN BIG 9 League will deal with violations on an individual case-by-case basis. In dealing with these violations, some (but not inclusive) factors include: unintentional or intentional violation, facts related to the violation and category of violation. Rule 25.0.0 of the WIAA handbook will be used as a guideline to impose penalties.

XX. DUE PROCESS (APPEALS) PROCEDURES

If any school wishes to appeal the League decision, either as to the determination that a violation occurred or as to the penalty imposed, the principal or designee of the school found to be in violation must:

- A. Notify the League President, **in writing, within five school business days** of receipt of the League decision of the intent to appeal the League decision. This notification must be specific to whether the school is appealing the determination that a violation occurred and/or the degree of penalty imposed. In the event only the degree of penalty is being appealed, the appealing school must propose that penalty which it considers appropriate. Failure to request a hearing in the manner described within five school business days following the date or receipt of the written notice of ineligibility, or other sanction, shall be deemed a waiver of the right to hearing and acceptance of the determination of ineligibility or other sanction.
- B. **Within five school business days** of a schools notice to appeal, the League President will organize an appeal committee of five (5) Columbia Basin Big 9 League Principals not involved in the appeal and provide members with all details pertaining to the violation and penalty imposed, along with the League's rationale for the determination that a violation occurred and selection of the penalty imposed and

- C. The League President will arrange a hearing meeting via a web based format. School administrators and their designees of appealing parties are entitled to attend hearings. Any person entitled to be in attendance may represent themselves. The appealing party shall present its defense and proofs. The parties may offer such evidence, including testimony of witnesses, as they desire and which is relative to the proceedings. Each party shall have the right to question, for clarification, witnesses of the adverse party. All parties shall be afforded the opportunity to examine all documents introduced. The decision of the hearing body shall be deliberated during closed session and shall be made within seven (3) school business days of the closing of the hearing. The decision shall be in writing to the appealing school.

- D. Appeals of decisions rendered by the Big Nine League shall be heard by the NCWAA District 6 Board in accordance to **WIAA 27.0.0**

XXI. BIG 9 LEAGUE TIE-BREAKERS

Philosophy Statement - The Big 9 believes that league play is valuable and should be utilized in breaking ties when possible. The league supports playing off tiebreakers when elimination to the post season is at stake and the following steps 1 through 3 below do not solve the tie. All other ties involving teams already qualified will be solved using set criteria. **See APPENDIX C**

For all ties, the following tiebreaker procedure will be used. Once the tie criteria are applied and a team (or teams) is removed from the pool of teams tied, then you go back to step 1 to re-evaluate the remaining tie (s). The exception to this rule is when using the number draw; it will be the final decision.

STEP 1: Head to head between the schools tied.

- a. In a two team tie, the advantage would go to the team that has advantage in league contests between the two schools.
- b. In a multiple team tie you would compare win - loss records between the teams involved in the tie. If when comparing win-loss record between team(s), a team (or teams) is pulled from the tie, you would begin the steps through the tiebreaker again.

STEP 2: Sport Specific scoring system if applicable.

STEP 3: Quality wins point system.

The following are the point values used, based on the end of season standings, to assist in breaking ties for end of the season playoffs. Teams tied for 1st are all considered number ones and teams tied for second are all number two's, etc. *(This format and the point totals will be adjusted based on the number of teams in league, the example below is for seven teams in the league. / In addition, if teams are tied, then the higher point total is assigned. For example: two teams tied for 2nd place would each be assigned 6 points)*

Team Beaten	Equals
#1	7 pts.
#2	6 pts.
#3	5 pts.
#4	4 pts.
#5	3 pts.
#6	2 pts.
#7	1 pt.

STEP 4: Number Draw done each season by the Athletic Directors *(Not to be used to eliminate a team from playoffs, a playoff bye opportunity, or a league championship contest)*

APPENDICES

Appendix A – Big Nine Protest Form

Appendix B – Public Address Announcement

Appendix C – Tie Breaker Guidelines

Appendix D – Big Nine Scholarship Criteria

Appendix E – Jill Kuntz Scholarship Application Form

Appendix F – Male Scholar Athlete Scholarship Application Form

APPENDIX A

COLUMBIA BASIN BIG 9 LEAGUE PROTEST FORM

1. Identify the game or contest under protest:

_____ Contest _____ Site _____ Date

2. WIAA 26.1.1 requires the school representative shall notify the official's assignor, the opposing school, the league president, and the District Director and the WIAA Staff **within 24 hours** of the conclusion of the contest.

WIAA 26.1.2 Following the contest the school principal or superintendent shall officially lodge the protest in writing. The written protest shall contain the facts, including the specific rule in question. The principal/designee must contact the WIAA office to verify the misapplication or misinterpretation of the rule prior to a ruling by the league, district or a games committee.

Was this done according to this rule? _____ Yes _____ No

3. The basis of the protest must involve a misapplication or misinterpretation or a rule, or a game condition which may have had an undue or unfair effect upon the outcome of the game or event. The basis for this protest is:

- _____ Misapplication of a rule
- _____ Misinterpretation of a rule
- _____ Game condition

4. List the specific National Federation or WIAA rule(s) etc. that apply and list the page numbers of your resource. If the protest is based on a game condition, list (or attach) specific examples of undue or unfair effect upon the outcome of the game or contest.

A.

B.

5. List / attach any additional supportive rationale.

6. List / attach your recommendation for resolution if the protest is upheld.

Signatures below indicate agreement that this is a valid protest based upon the above listed National Federation rule and/or a WIAA rules and do Support this request for the protest hearing process.

Coach Date Principal Date

Athletic Director Date

Send this completed form within two workings days to the league president.

PUBLIC ADDRESS ANNOUNCEMENT

This announcement or a similar one will be made at all home events. If at all possible, it should be read at all league contests.

Tonight's _____ (name of sport) game will be conducted under the rules and regulations of the COLUMBIA BASIN BIG 9 Athletic Conference and the Washington Interscholastic Activity Association.

All spectators are encouraged to root for their home team and are asked to display good sportsmanship towards opponents and officials. Spectators who make harassing comments including those of a racial or sexual nature will be removed from the facility.

We would like to remind you that tobacco products' and alcoholic beverages are not permitted on school property. Signs, other than the official school banner, and the use of any type of noisemakers are prohibited at all league contests. All unauthorized students and adult fans are to remain off the playing court/field at all times, before the contest, during the intermission, and after the contest (2/09).

For the safety of all, drones or unmanned aerial vehicles are prohibited from all Big 9 contests. (8/15)

We hope you will enjoy tonight's contest and support our efforts to respect human dignity by promoting good citizenship and sportsmanship in high school interscholastic athletics

Big Nine Tie Breaker Guidelines

- a. Neutral sites will be used for all tiebreaker games. The site will be determined by the athletic directors and sport chairperson. If needed, the league president will help coordinate. Neutral site should be equal distant between the schools if possible.
- b. Split officiating crews and/or neutral crews shall be used for all tiebreaker games. See individual sport SOP's for details.
- c. Tiebreaker games will be the length of a regular season contest unless otherwise noted in sports SOP's.

Tiebreaker Place	3 way tie	4 way tie
4	Follow set criteria	<p>Winners game 1 and 2 are 4th and 5th and will be determined by tiebreaker procedures., loser of 3 is out.</p>
5	<p>Loser of game 2 is out</p>	<p>Winners are 5th and 6th and will be determined by tiebreaker procedures</p>
6	<p>Loser 1 is out. Loser 2 is out</p>	<p>Losers of game 1, 2 and 3 are out</p>

**COLUMBIA BASIN BIG NINE
ATHLETIC CONFERENCE**



**COLUMBIA BASIN BIG NINE MALE SCHOLAR/ATHLETE AWARD and the
JILL KUNTZ MEMORIAL SCHOLARSHIP**

SELECTION CRITEREA

ATHLETIC HONORS (10 POINTS)

1. Multi-sport athlete
2. Number of varsity letters earned
3. All-Conference honors; All State honors

ACADEMIC HONORS (10 POINTS)

1. Accumulative G.P.A.
2. Core-Curriculum plus advanced placement classes
3. Test Score

ACTIVITIES (5 POINTS)

1. Only consider school-related activities

APPLICATIONS

1. Each school may nominate 1 boy and 1 girl
2. Applications are due to the Big 9 President **2nd Week in Ma**

**JILL KUNTZ MEMORIAL SCHOLARSHIP
COLUMBIA BASIN BIG NINE FEMALE SCHOLAR/ATHLETE-AWARD**

_____ Name _____ School _____

SECTION I - ATHLETIC ACTIVITIES 10 POINTS

1. What school sports did you participate in while in high school?
 Freshman _____ Sophomore _____
 Junior _____ Senior _____
2. In which sports did you earn a Varsity letter?
 Freshman _____ Sophomore _____
 Junior _____ Senior _____
3. Have you ever been selected to a Big 9 All-Conference Team? Sport? (1st, 2nd, or Honorable Mention)
 Freshman _____ Sophomore _____
 Junior _____ Senior _____
4. Have you ever been selected to an All-State team? _____
 If yes, which team? _____
5. Have you participated in WIAA State competition? YES _____ NO _____
 If yes, what sport(s) _____

SECTION II - ACADEMIC ACTIVITIES 10 POINTS

1. What is your accumulative GPA? _____
3. What is your GPA in Core subjects _____
3. What is your SAT score? _____
4. What is your ACT score? _____
5. What is your class rank? _____
6. What academic honors, if any, have you received while in high school?

SECTION III - ACTIVITIES 5 POINTS

List the non-athletic school activities and offices you have held while attending your high school.

TOTAL POINTS

Please submit to your principal or athletic director
 Information verified and approved by _____ Name _____ Title _____ Dat _____

COLUMBIA BASIN BIG NINE MALE SCHOLAR/ATHLETE-AWARD

Name School

SECTION I - ATHLETIC ACTIVITIES **10 POINTS**

6. What school sports did you participate in while in high school?
 Freshman _____ Sophomore _____
 Junior _____ Senior _____
7. In which sports did you earn a Varsity letter?
 Freshman _____ Sophomore _____
 Junior _____ Senior _____
8. Have you ever been selected to a Big 9 All-Conference Team? Sport? (1st, 2nd, or Honorable Mention)
 Freshman _____ Sophomore _____
 Junior _____ Senior _____
9. Have you ever been selected to an All-State team? _____
 If yes, which team? _____
10. Have you participated in WIAA State competition? YES _____ NO _____
 If yes, what sport(s) _____

SECTION II - ACADEMIC ACTIVITIES **10 POINTS**

1. What is your accumulative GPA? _____
3. What is your GPA in Core subjects _____
3. What is your SAT score? _____
4. What is your ACT score? _____
5. What is your class rank? _____
6. What academic honors, if any, have you received while in high school?

SECTION III - ACTIVITIES **5 POINTS**

List the non-athletic school activities and offices you have held while attending your high school.

TOTAL POINTS

Please submit to your principal or athletic director
 Information verified and approved by _____
Name Title Date